

# Community & School Program Facilitator/Intern

## Job Description

**Reports To:** Conferences, Community, and School Program Director



### American Youth Foundation Mission

We dare people to discover and celebrate the very best in themselves and others; inspire them to explore diverse perspectives and complex challenges; and embolden them to live courageously, engaging their full capacity.

**Job Location:** Position is located at Miniwanca in Shelby, Michigan. The Miniwanca site necessitates the ability to move through rugged terrain. The CSP Facilitator will live onsite during staff training and during the CSP sessions.

**Job Type:** Full-time seasonal

### Job Summary:

Facilitators will work directly with youth and facilitate experiential education programs for our Community and School Program participants. Spring 2025 takes place approximately April 28 to June 14. Summer and fall employment opportunities are available. Staff Training will begin April 13.

### Position Responsibilities:

- Participate in staff training to include:
  - Experiential Pedagogy and Philosophy
  - High Challenge Course Facilitation
  - Team Challenge Course Facilitation
  - Waterfront/Boathouse Management
  - Ecology/Environmental Education Facilitation
  - Meal Procedures
  - Evening Activities
  - Tools for Team Leadership®
  - Framework for Facilitation®
- Small Group Facilitation during AYF spring school programs, with potential to re-hire for Small Group Facilitation during fall AYF school programs approximately July 31 to October 18
- Receive broad, interdisciplinary training, orientation, and experience in all aspects of year-round programming and management
- Facilitate a broad spectrum of ages, curricula, and programs
- Facility opening and closing during first and last weeks of tenure
- Individual project as approved/determined by Program Directors
- This is not meant to be a complete list of all responsibilities. Other duties may be assigned

### Skills and Qualifications:

#### **Required:**

- Candidates should be rising juniors/seniors in college or 21 or older
- CPR/First Aid Certification
- Traits of successful candidates: strong passion for positive youth encouragement programming, willingness to learn, strong work ethic, willingness to give/receive feedback, demonstrated flexibility
- Experience required: basic facilitation, work experience with youth, work experience in the outdoors
- Support the organization's mission and vision with integrity, dependability, and accountability.

- Interact effectively with individuals and groups respecting social and cultural diversity. Establish and maintain appropriate professional relationships and interpersonal skills that contribute to a positive community.
- Demonstrate passion for serving youth, encouraging campers to explore through play and creating a space where youth feel included and a sense of belonging.
- Fully participate in and be present at all community activities, including staff training activities.
- Maintain effective mental, emotional, and social interactions in our youth-centered residential CSP program.
- Ability to handle stressful situations appropriately, maintaining mental, emotional, and social resiliency needed for the job in a fast-paced, interactive environment.
- Use effective and appropriate self-care practices for maintaining overall wellness.
- Follow all guidelines and policies as described in the AYF (American Youth Foundation) staff manual.

**Preferred:**

- Ropes course, lifeguarding, outdoor skills, environmental education, summer camps, wilderness programming, wilderness emergency response (WFA/WFR)

**Work Environment:**

- Position is located at Miniwanca in Shelby, Michigan. The Miniwanca site necessitates the ability to move through rugged terrain.
- CSP Facilitators members will live onsite during staff training and during the CSP season
- Housing and all meals are provided during training and program.

**Compensation:**

- Weekly pay: \$600-\$650
- Pro deals and other certifications according to job requirements

**Company Culture:**

The AYF believes that how we act and interact reflects who we are as a community. In practice, at the AYF we value investing in youth, stewarding the environment, encouraging participants and staff to explore and develop their values and beliefs, belonging in community, and growing together.

**To apply, please submit a resume and cover letter to Assistant Director of Community and School Programs at [pschumacker@ayf.com](mailto:pschumacker@ayf.com).**

*Recognizing the full value of all, the American Youth Foundation affords equal opportunity for employment and program participation to all individuals on the basis of merit and/or eligibility without regard to race, color, sex, pregnancy, sexual orientation, gender identity, familial status, religion, national origin, citizenship, disability, age, military status, or any other basis prohibited by law.*

*The above statements are intended to describe the general nature and level of work being performed by the individual(s) assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required for this position. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.*