



## Food Program Lead Cook

### Job Description

**Reports To:** Food Service Manager

**Supervises:** Food Program Specialists and Assistants

#### **American Youth Foundation Mission**

We dare people to discover and celebrate the very best in themselves and others; inspire them to explore diverse perspectives and complex challenges; and embolden them to live courageously, engaging their full capacity.

**Job Location:** Position is located at Merrowvista in Center Tuftonboro, New Hampshire. The Merrowvista site necessitates the ability to move through rugged terrain. Food Program Lead Cook positions can be extended through Community School Programs in Spring & Fall months as well as summer camp.

**Job Type:** Part Time, Seasonal.

**Job Summary:** Food Program Lead Cooks oversee staff, help with food preparation, service, kitchen clean-up and dish washing ensuring healthy, safe meals for the staff and campers.

#### **Position Responsibilities:**

- Serve as an active member of the Food Program team, supporting colleagues and taking on responsibilities as directed by the Food Program Manager.
- Facilitate preparation and cooking of meals that are provided on menus.
- Accommodate specialty diets and allergies for staff/participants that will be listed with details.
- Assist in receiving and storing orders using FIFO procedures, maintaining cleanliness of all food storage areas.
- Practice and oversee safe food handling procedures, according to local, state, and Federal and ACA regulations.
- Responsible for daily cleaning of food preparation areas and tools, including all prep surfaces, pots, pans, sweeping and mopping of floors.
- Complete all job functions, including requested records, written reports, and other duties as assigned.
- This is not meant to be a complete list of all responsibilities. Other duties may be assigned.

#### **Skills and Qualifications:**

##### ***Required:***

- Must be at least 18 years or older
- Current certification in Servsafe Food Management, training will be offered before staff training begins.
- Culinary Degree or equivalent work experience.
- Ability to lift up to 50 lbs.
- Ability to stand for extended periods.
- Understanding of large format dining in Food Service.
- Strong understanding and experience with commercial kitchen equipment.
- Ability to be consistent and reliable.
- Support the organization's mission and vision with integrity, dependability, and accountability.

- Participate in food program team meetings, engaging in solution-based problem solving and positive communication.
- Use effective and appropriate self-care practices for maintaining overall wellness and hygiene.
- Interact effectively with individuals and groups respecting social and cultural diversity. Establish and maintain appropriate professional relationships and interpersonal skills that contribute to a positive community.
- Follow all guidelines and policies as described in the AYF (American Youth Foundation) employee handbook.

**Work Environment:**

- Meals are provided per shift worked while onsite.

**Compensation:**

- Starting Hourly rate: \$17/hour

**Company Culture:**

The AYF believes that how we act and interact reflects who we are as a community. In practice, at the AYF we value investing in youth, stewarding the environment, encouraging participants and staff to explore and develop their values and beliefs, belonging in community, and growing together.

*Recognizing the full value of all, the American Youth Foundation affords equal opportunity for employment and program participation to all individuals on the basis of merit and/or eligibility without regard to race, color, sex, pregnancy, sexual orientation, gender identity, familial status, religion, national origin, citizenship, disability, age, military status, or any other basis prohibited by law.*

*The above statements are intended to describe the general nature and level of work being performed by the individual(s) assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required for this position. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.*

*Updated 11/16/2023*