



# Merrowvista Packing List

## Summer Staff

Having the correct equipment ensures a safe, comfortable experience at Merrowvista. This list is comprehensive, and amounts are suggested. Feel free to use your own judgement on how much to bring. A few things to consider:

- You will have access to laundry. Bring clothes that can get dirty and you can wash easily!
- Temperatures can vary from 40 to 90 degrees F. Having an interior warm layer and an exterior rain layer is required to help keep you safe and comfortable. Pay attention to the types of materials recommended for clothing and gear.
- We recommend a large plastic tote or trunk for packing. It makes moving your personal belongings easier and keeps them safe from the elements.
- Village Leaders and Four Trails staff will lead camping overnights that can last several days. Merrowvista will supply most group equipment, including tents, cooking gear, first-aid packs, stoves, etc. We will also provide backpacks, but you are welcome to bring your own.

Please make sure all clothing/personal items are **camp appropriate**, meaning no vulgar words or pictures or references to drugs, alcohol, tobacco, or violence. All clothing should be durable, functional, and appropriate for the elements on trail and in camp. Swimwear should be functional and cover the body appropriately for active and unencumbered movement on the water.

### CLOTHING

- 10 t-shirts
- 2 long-sleeved t-shirts
- 4 pairs shorts
- 1 sweatshirt/sweatpants
- 10 pairs underwear
- 2 sets pajamas
- 1-2 swimsuits
- 3 pairs pants (1 pair should be non-denim)
- 2 pairs sturdy sneakers (1 pair will get wet)
- 10 pairs athletic socks
- 2 pairs wool socks
- 2 fleece pullover or wool sweaters
- 1 pair wool/fleece gloves
- 1 wool or fleece hat
- 1 set polypropylene long underwear (top and bottom)
- 1 **waterproof** raincoat
- 1 windbreaker
- 2 bandanas and/or hats
- Street clothes for days off
- Special clothing for themed days/dinners

### EQUIPMENT

- 1 daypack or backpack
- 1 set twin-size bed sheets and pillow and blanket
- 2 washcloths
- 2 beach towels
- 1 bath towel
- 1 pair shower sandals (flip-flops recommended)
- 1 laundry bag
- 1 toiletry bag with all personal toiletries
- 1 bottle insect repellent (non-aerosol and 35% or less DEET)
- 1 bottle sunblock (non-aerosol and at least 15 SPF)
- 1-2 lip balms
- 1 flashlight or headlamp and extra batteries
- 2 32-oz. water bottles
- 1 journal with pen, pencils, stationary
- 1 pair sunglasses
- Original documentation for I-9 forms (see below)**

### CAMPING EQUIPMENT FOR VILLAGE LEADERS

- 1 synthetic sleeping bag with compression sack
- 1 sleeping pad
- 1 unbreakable cup, bowl, spoon/spork
- 4 large, heavyweight garbage bags
- 6 zip-top plastic storage bags (for waterproofing)
- 1 pair sturdy and broken-in, waterproof hiking boots
- 1 pair **waterproof** rain pants
- Optional:** 1 pair fleece or wool pants, 2 pair synthetic sock liners
- Optional:** 1 65-86L hiking backpack and pack cover (Merrowvista will provide packs if needed.)
- Optional:** 1 Camelback-style hydration system

### OPTIONAL GEAR

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Watch (not a fitness tracker or smartwatch) | <input type="checkbox"/> Wool or synthetic fleece jacket | <input type="checkbox"/> Postcards, envelopes, stamps             |
| <input type="checkbox"/> Reusable travel coffee mug                  | <input type="checkbox"/> Fleece vest                     | <input type="checkbox"/> Musical instrument                       |
| <input type="checkbox"/> Sandals                                     | <input type="checkbox"/> Camera                          | <input type="checkbox"/> Fishing rod and tackle                   |
| <input type="checkbox"/> Insect head net                             | <input type="checkbox"/> Deck of cards                   | <input type="checkbox"/> Age-appropriate children's chapter books |
|  | <input type="checkbox"/> Good books                      |   |

### Electronics

Staff may bring cell phones, laptops, e-readers, iPads, and other electronics to camp for use in their off time. Note there is no electricity in the camper cabins, so Village Leaders will need to charge electronics in the Farmhouse. Please remember, campers are not allowed to bring electronic devices to camp, so if you choose to bring one, please be discreet.

### What Not to Bring

- No food allowed in camper cabins. Merrowvista is a peanut-free facility.
- Pocket knives, hunting knives, hatchets, or axes
- Lighters, matches, candles, or fireworks
- Aerosol cans for bug spray, hair spray, or otherwise
- **All medications, including over-the-counter and vitamins, must be turned into the Health Team. These cannot be stored in cabins or in communal housing.**
- Drugs and drug paraphernalia, alcohol, tobacco products

### Special Days

These themed days or meals are a chance for staff and campers to dress in creative outfits and add to the fun and silliness of camp. We encourage you to have fun with your outfits!

- Wacky Dinner: Be creative and get wacky!
- Enchanted Dinner: The Eating Lodge is transformed into an enchanted realm where all mystical creatures are welcome.
- Superhero Dinner: Dress up as an existing superhero or create your own.
- Fourth of July: Wear red, white, and blue if you would like.
- Candlelight Sing: Something a bit nicer (and clean!) to wear for the last meal with campers.
- Staff banquet: Sometime a bit nicer for the end-of-camp staff banquet on the last night of camp.
- Other goofy gear for spontaneous goofy moments at camp.

### Documentation for I-9 Form

All Merrowvista summer staff must bring the original documents to complete their I-9 paperwork when they arrive at camp. Copies are not acceptable. **Merrowvista cannot pay with you without the original documents – please do not forget them!**

You may present one document from List A **OR** a combination of one document from List B and one document from List C. See attached list below.

## LISTS OF ACCEPTABLE DOCUMENTS

### All documents must be UNEXPIRED

Employees may present one selection from List A  
or a combination of one selection from List B and one selection from List C.

LIST A Documents that Establish Both Identity and Employment Authorization	OR	LIST B Documents that Establish Identity	AND	LIST C Documents that Establish Employment Authorization
<ol style="list-style-type: none"> <li>1. U.S. Passport or U.S. Passport Card</li> <li>2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)</li> <li>3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa</li> <li>4. Employment Authorization Document that contains a photograph (Form I-766)</li> <li>5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status:               <ol style="list-style-type: none"> <li>a. Foreign passport; and</li> <li>b. Form I-94 or Form I-94A that has the following:                   <ol style="list-style-type: none"> <li>(1) The same name as the passport; and</li> <li>(2) An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.</li> </ol> </li> </ol> </li> <li>6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI</li> </ol>	OR	<ol style="list-style-type: none"> <li>1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</li> <li>2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</li> <li>3. School ID card with a photograph</li> <li>4. Voter's registration card</li> <li>5. U.S. Military card or draft record</li> <li>6. Military dependent's ID card</li> <li>7. U.S. Coast Guard Merchant Mariner Card</li> <li>8. Native American tribal document</li> <li>9. Driver's license issued by a Canadian government authority</li> </ol> <p style="text-align: center;"><b>For persons under age 18 who are unable to present a document listed above:</b></p> <ol style="list-style-type: none"> <li>10. School record or report card</li> <li>11. Clinic, doctor, or hospital record</li> <li>12. Day-care or nursery school record</li> </ol>	AND	<ol style="list-style-type: none"> <li>1. A Social Security Account Number card, unless the card includes one of the following restrictions:               <ol style="list-style-type: none"> <li>(1) NOT VALID FOR EMPLOYMENT</li> <li>(2) VALID FOR WORK ONLY WITH INS AUTHORIZATION</li> <li>(3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION</li> </ol> </li> <li>2. Certification of report of birth issued by the Department of State (Forms DS-1350, FS-545, FS-240)</li> <li>3. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal</li> <li>4. Native American tribal document</li> <li>5. U.S. Citizen ID Card (Form I-197)</li> <li>6. Identification Card for Use of Resident Citizen in the United States (Form I-179)</li> <li>7. Employment authorization document issued by the Department of Homeland Security</li> </ol>

**Examples of many of these documents appear in the Handbook for Employers (M-274).**

**Refer to the instructions for more information about acceptable receipts.**