



Woodshop Specialist Job Description

Reports To: Activities Coordinator

Mission

The American Youth Foundation inspires people to discover and develop their personal best, to seek balance in mental, physical, social, and spiritual living and to make a positive difference in their communities and in the wider world.

General Overview

Woodshop Specialists are seasonal youth development professionals who support the camp program by supervising and instructing appropriate creative projects for campers. Summer 2022 will include two to three weeks of paid staff training, followed by two three-week sessions ending on July 30.

Essential Functions

- Develop and operate a woodshop program geared to the ages, interests, and abilities of the campers.
- Supervise and/or teach two to three Interest Groups a day, four days a week, overseeing other teaching staff.
- Inventory and keep accurate records of woodshop materials and supplies and keep storage and work areas orderly and neat. Participate in community activities, such as Flag Raising, Evening Reflection, Night's Doings and meals.
- Support the Darer program by leading Night's Doings activities, reading stories, and supporting campers and leaders in the evening.
- Set personal and professional goals for the summer and work toward achieving those goals.
- Complete all job functions and other duties as assigned

General Functions

- Encourage leadership development, healthy community living, Best Self practices and balanced Four-Fold growth according to the philosophy of AYF by instruction and example.
- Protect the safety and health of campers by adhering to community expectations and following all policies and procedures outlined in the Staff Handbook, including our alcohol-, drug-, and tobacco-free camp policy and AYF COVID-19 Staff Eligibility and Expectations.
- Fully participate in and be present at all community activities and staff training

Required Skills

- Interest, knowledge, and skill in a variety of woodshop activities, along with strong teaching ability
- Strong emotional and mental health. Must be adaptable and exhibit good judgement to determine what is in best interest of the campers in their care.
- Ability to respond to and direct campers in an emergency
- Effective communication with youth participants and adult staff across a wide range of identities and backgrounds. Ability to foster positive relationships.

- Ability to understand, promote, actively include, and work effectively with diverse perspectives and identities
- Thorough understanding of critical issues shaping the lives of young people in the U.S., especially racial and gender equity, inclusivity, justice, ethics, and cultural competency

Vision for All AYF Employees:

- Show commitment to the [AYF Core Values](#) of safety, respect, responsibility, stewardship, and inclusion.
- Support the organization’s mission, vision, and ethics by displaying the following behaviors:
 - Integrity, openness, and honesty, listening and understanding, giving, and receiving constructive feedback, seeking a balance between personal and professional lives, dependability, and accountability.
- Adhere to all policies and guidelines as described in the AYF employee handbook.

Work Environment

- Position is located at Miniwanca in Shelby, Michigan. The Miniwanca site necessitates the ability to move through rugged terrain.
- Specialists will live onsite during staff training and during the two camp sessions. All meals and housing are provided.

Education, Experience, or Certifications

- Must be 18 or older and one year post-high school graduation experience
- Previous experience working with children, adolescents and/or young adults required
- Current certification in CPR and First Aid (training available for accepted applicants)

Benefits

- Weekly pay: \$500
- Referral bonus: \$200 referral bonus paid at the end of summer for each hired employee the applicant refers
- Waterfront specialists will receive one day off for every six days worked.

Recognizing the full value of all, the American Youth Foundation affords equal opportunity for employment and program participation to all individuals based on merit and / or eligibility without regard to race, color, sex, pregnancy, sexual orientation, gender identity, familiar status, religion, national origin, citizenship, disability, age, military status, or any other basis prohibited by law.

The above statements are intended to describe the general nature and level of work being performed by the individual(s) assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required for this position. This document does not create an employment contract, implied or otherwise, other than an “at will” relationship.