



## **Waterfront Specialist**

### **Job Description**

**Reports To: Waterfront Coordinator**

#### **Mission**

The American Youth Foundation inspires people to discover and develop their personal best, to seek balance in mental, physical, social, and spiritual living and to make a positive difference in their communities and in the wider world.

#### **General Overview**

Waterfront Specialists are seasonal youth development professionals who support the camp program by instructing swim lessons, lifeguarding, and working as a member of the waterfront staff team. Summer 2022 will include two to three weeks of paid staff training, followed by two three-week sessions ending on July 30.

#### **Essential Functions**

- Serve as a member of the Waterfront Team, assisting with waterfront setup and opening, equipment inventory, safety orientation, lifeguarding duties, and planning of waterfront events such as the water carnival.
- Teach three to four daily swim classes, following the Miniwanca swim program curriculum.
- Lifeguard during free swims, cabin times, and Polar Bear, managing safety and following and enforcing all waterfront safety guidelines.
- Assist with ongoing care and general maintenance of the waterfront equipment.
- Participate in community activities, such as Flag Raising, Evening Reflection, Night's Doings and meals.
- Support the Darer program by leading Night's Doings activities, reading stories, and supporting campers and leaders in the evening.
- Set personal and professional goals for the summer and work toward achieving those goals.
- Complete all job functions and other duties as assigned

#### **General Functions**

- Encourage leadership development, healthy community living, Best Self practices and balanced Four-Fold growth according to the philosophy of AYF by instruction and example.
- Protect the safety and health of campers by adhering to community expectations and following all policies and procedures outlined in the Staff Handbook, including our alcohol-, drug-, and tobacco-free camp policy and AYF COVID-19 Staff Eligibility and Expectations.
- Fully participate in and be present at all community activities and staff training

#### **Required Skills**

- Strong emotional and mental health. Must be adaptable and exhibit good judgement to determine what is in best interest of the campers in their care.
- Ability to respond to and direct campers in an emergency

- Effective communication with youth participants and adult staff across a wide range of identities and backgrounds. Ability to foster positive relationships.
- Ability to understand, promote, actively include, and work effectively with diverse perspectives and identities
- Thorough understanding of critical issues shaping the lives of young people in the U.S., especially racial and gender equity, inclusivity, justice, ethics, and cultural competency

#### **Vision for All AYF Employees:**

- Show commitment to the [AYF Core Values](#) of safety, respect, responsibility, stewardship, and inclusion.
- Support the organization's mission, vision, and ethics by displaying the following behaviors:
  - Integrity, openness, and honesty, listening and understanding, giving, and receiving constructive feedback, seeking a balance between personal and professional lives, dependability, and accountability.
- Adhere to all policies and guidelines as described in the AYF employee handbook.

#### **Work Environment**

- Position is located at Miniwanca in Shelby, Michigan. The Miniwanca site necessitates the ability to move through rugged terrain.
- Specialists will live onsite during staff training and during the two camp sessions. All meals and housing are provided.

#### **Education, Experience, or Certifications**

- Must be 18 or older and one year post-high school graduation experience
- Previous experience working with children, adolescents and/or young adults required
- Current lifeguard certification (or ability to pass a certification course during staff training)
- Current certification in CPR and First Aid (training available for accepted applicants)

#### **Benefits**

- Weekly pay: \$500
- \$300 lifeguard certification bonus
- Referral bonus: \$200 referral bonus paid at the end of summer for each hired employee the applicant refers
- Waterfront specialists will receive one day off for every six days worked.

*Recognizing the full value of all, the American Youth Foundation affords equal opportunity for employment and program participation to all individuals based on merit and / or eligibility without regard to race, color, sex, pregnancy, sexual orientation, gender identity, familiar status, religion, national origin, citizenship, disability, age, military status, or any other basis prohibited by law.*

*The above statements are intended to describe the general nature and level of work being performed by the individual(s) assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required for this position. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.*