



## Job Description

**Position Title: Rhyolite – Leader in Training**

**Reports To: Rhyolite Coordinator**

### **Mission:**

The American Youth Foundation inspires people to discover and develop their personal best, to seek balance in mental, physical, social and spiritual living and to make a positive difference in their communities and in the wider world.

### **Expectation of All Employees:**

Shows commitment to the core values of best self, balanced living, safety, respect, responsibility and stewardship. Supports the organization's mission, vision and ethics by displaying the following behaviors: integrity, openness and honesty, listening and understanding, giving and receiving constructive feedback, seeking a balance between personal and professional lives, dependability and accountability.

### **General Responsibilities:**

- Leadership and guidance of a village of approximately 12 campers
- Encourage leadership development, character education, Best Self practices and balanced Four-Fold growth according to the philosophy of AYF
- Instruction in some skill program activity
- Participate in daily Rhyolite meetings focused on developing leadership skills – open to feedback, honest communication, and reflection.

### **Specific Responsibilities:**

- Community Expectations
  - Follow all policies and procedures outlined in the staff Helping Handbook including, our alcohol, drug, and tobacco free campus policy.
  - Fully participate in and be present at all community activities
- Live with and eat meals with a village group of approximately 12 campers, helping each camper to adjust to camp life and to grow in harmony with the other campers.
- Instruct the campers in safety and health regulations, policies and procedures of camp and proper manners and behavior.
- Guide the individual camper and the cabin group in participation in individual, village and all-camp activities. Teach interest groups, organize and help facilitate village time each day and lead or participate in Nights Doings each evening.
- Assist with program activities in the camp, working closely with the Pioneer Community Coordinators, Pioneer Program Coordinator, Program Specialists and the Director.
- Set a high standard of personal neatness, promptness, manners, language, attitude and participation.
- Discuss with the Community Coordinator and Camp Director any difficult situations that arise in camper or staff relationships, discipline and other areas of concern to the camp.
- Maintain all requested records and procedures
- Assist the Community Coordinator and Camp Director in post-camp evaluations.
- Be familiar with and apply the Four-Fold philosophy and Best Self practices to his/her leadership, instruction and modeling.

- Conduct camper entrance and exit interviews, write parent letters, and complete camp evaluations
- Utilize positive reinforcement and human relations skills to build camper self-esteem.

**Essential Functions:**

- Ability to respond to and direct groups of kids and/or staff during an emergency
- Must be able to lift 35lbs
- Ability to navigate hilly rooted camp terrain and participate in overnight trips with campers

**Qualifications:**

- Minimum age of 18 years or completed senior year of high school.
- Demonstrated leadership ability and commitment to balanced personal development and excellence
- Knowledge of First Aid safety guidelines for outdoor experiences and group process and facilitation.
- Current CPR certification and First AID certification (unless participating in WFA course offered at Merrowvista)
- Establish personal and professional goals for the summer and work towards those goals.

*The above statements are intended to describe the general nature and level of work being performed by the individual(s) assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required for this position. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.*